



**STATE OF DELAWARE  
Architectural Accessibility Board  
540 S. DuPont Highway, Suite 1  
Dover, Delaware 19901**

**MINUTES**

**I. CALL TO ORDER**

The February 9, 2017, meeting of the State of Delaware's Architectural Accessibility Board was called to order by the chairman, Chad Toms. In addition to Mr. Toms, the record will show that the following board members participated in the meeting, either by email (E) or by their actual presence (P): Martin Markiewitz (P), Scott Ward (P), Chang Yoon (P), John Nanni (P), and Steve Tull (P).

Also participating: Jennifer Lieber, Chief Administrator

**II. APPROVAL OF PREVIOUS MINUTES**

The vote was to approve the minutes of the Board's previous meeting, held on January 12, 2017 was recorded.

**III. DISCUSSION OF AGENDA**

None

**IV. CHIEF ADMINISTRATOR'S UPDATE**

The following projects (all having no accessibility issues and/or impact) were approved by the Administrator, and were presented to the Board for their endorsement/acceptance of the approval:

1. Herman Holloway Campus – Fire Pump and Dom. Water Pump Replacement
2. JTVCC – Bldg. 13 UPS System replacement
3. DNREC – Amoco Bldg. Boiler Room Exhaust Upgrade
4. DE State Police Troop 9 HVAC Renovations
5. Herman Holloway Campus – Electrical Upgrades

**V. SUBMISSIONS REVIEW COMMITTEE REPORT**

The Submissions Review Committee of the Architectural Accessibility Board met on Thursday, February 23, 2017. They reviewed five (5) cases and they were forwarded to the full Board for their review. The Board's comments and actions on these cases are attached as part of these minutes, as well as, six (6) additional cases.

**VI. OLD BUSINESS**

None

**VII. NEW BUSINESS**

It has come to the Board's attention that ongoing projects are being completed at Cape Henlopen without the review and approval of the Board. The projects are primarily to improve accessibility to the park and its beaches. The administrator will contact Kevin Rychlicki about the issue.

**VIII. SCHEDULE OF NEXT MEETING**

The next meeting of the Architectural Accessibility Board was tentatively scheduled for Thursday, February 9, 2017, at 1:30 PM. The location will be the State Fire Service Center in New Castle.

**IX. ADJOURNMENT**

With nothing further to review or discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Lieber, Chief Administrator, AAB

JLL

**SUBMISSION NUMBER** 16109 - Revision

**OWNER** DNREC

**PROJECT** Seashore Park

**DESIGNED BY** Jeffrey Wolf

**CONTACT PERSON** Jeffrey Wolf

**PREVIOUS ACTION** Approved

**COMMENTS** This project is for the construction of a multi level deck and bar facility. The previously approved plan has been altered in the following manner:

1. The proposed ramp to the second level deck has been removed and replaced with a lift.

Although the lift is compliant it is not allowed in new construction without extenuating circumstances as specified by the ADA. The current lift to the top deck must be able to be operated independently and available for access at all times that the park is open.

**RECOMMENDATION** Disapproved

**SUBMISSION NUMBER** 17002

**OWNER** Colonial School District

**PROJECT** DE Energy Projects – Whole School District

**DESIGNED BY** Furlow Associates

**CONTACT PERSON** Shirley Johnson

**PREVIOUS ACTION** None

**COMMENTS** This project is for the upgrade of HVAC equipment, toilets and faucets in all of the schools and administration buildings in Colonial School District. The toilets and lever handled faucets proposed to go in the restrooms are compliant, however it is unclear if the restrooms themselves are compliant. Under the ADA fixtures may be replaced for maintenance reasons without triggering complete compliance. Since the replacement of the toilets and fixtures is for energy savings it is unclear as to whether or not that should be considered maintenance. Site visits are being completed to verify compliance of restrooms.

**RECOMMENDATION** Approved

**SUBMISSION NUMBER** 17004

**OWNER** Brandywine School District

**PROJECT** Brandywine High School  
Wilmington

**DESIGNED BY** ABHA Architects

**CONTACT PERSON** Chandra Nilekani

**PREVIOUS ACTION** None

**COMMENTS** This project is for ADA improvements to the parking area and walkways. The improvements are compliant. The project will also include window and chiller replacement.

**RECOMMENDATION** Approved

**SUBMISSION NUMBER** 17006

**OWNER** DE National Guard

**PROJECT** Pigman Armory Site Improvements  
Seaford

**DESIGNED BY** Davis Bowen and Friedel

**CONTACT PERSON** Ashton McLaughlin

**PREVIOUS ACTION** None

**COMMENTS** This project is for the renovation of the existing parking lot to improve the flow and maximize the number spaces. The accessible spaces are compliant.

**RECOMMENDATION** Approved

**SUBMISSION NUMBER** 17008

**OWNER** DelDOT

**PROJECT** Bus Stations

**DESIGNED BY** DelDOT

**CONTACT PERSON** John Kutola

**PREVIOUS ACTION** None

**COMMENTS** This project is for three new bus stops at the following locations:

1. Summit Bridge Road and Pine Tree Road  
Townsend
2. Wilmington DMV at Hessler Blvd.  
New Castle
3. Perdue Chicken Plant, Rehobeth Blvd.  
Milford

The design of and access to the proposed bus stops is compliant.

**RECOMMENDATION** Approved

**SUBMISSION NUMBER** 17011

**OWNER** Christiana School District

**PROJECT** Brennan School Renovation  
Newark

**DESIGNED BY** Buck Simperts Architect and Associates

**CONTACT PERSON** Sarita Sen

**PREVIOUS ACTION** None

**COMMENTS** This project is for the renovations of the 2005 section of the building named "Purple Path". It includes the renovation of three single user restrooms to make them compliant, new casework, roof replacement and mechanical system replacement. The restrooms and casework are compliant and there are no POT requirements.

**RECOMMENDATION** Approved

**SUBMISSION NUMBER** 17012

**OWNER** Red Clay Consolidated School District

**PROJECT** Thomas McKean High School – Athletic Fields  
Wilmington

**DESIGNED BY** Becker Morgan

**CONTACT PERSON** Andrew Colletti

**PREVIOUS ACTION** None

**COMMENTS** This project is for the addition of three athletic fields. The fields are located adjacent and within an existing track area and parking lot. There are no details showing the location of accessible spaces or pathways to the fields.

**RECOMMENDATION** Disapproved

**SUBMISSION NUMBER** 17013

**OWNER** DNREC

**PROJECT** Wilmington State Parks – Josephine Fountain Restoration  
101 North Park Drive, Wilmington

**DESIGNED BY** DNREC

**CONTACT PERSON** Kevin Rychlicki

**PREVIOUS ACTION** None

**COMMENTS** This project is for the restoration of a historic fountain that has been dismantled. The brick plaza around the fountain will be reset due to uneven settlement. The pathway around the fountain is compliant.

**RECOMMENDATION** Approved

**SUBMISSION NUMBER** 17014

**OWNER** Colonial School District

**PROJECT** Eisenberg Elementary School  
New Castle

**DESIGNED BY** Tetra Tech

**CONTACT PERSON** Tim Skibicki

**PREVIOUS ACTION** None

**COMMENTS** This project is for the renovation of an existing classroom into a Nurse's Suite. The suite contains a counseling room, a lab area, an examination room and single user restroom. Two new accessible spaces will be added outside of the suite area for direct access. The design is compliant and there are no POT requirements.

**RECOMMENDATION** Approved

**SUBMISSION NUMBER** 16111-R

**OWNER** DSHA

**PROJECT** Liberty Court Apartments  
Dover

**DESIGNED BY** Architectural Alliance

**CONTACT PERSON** Robert Barilomo

**PREVIOUS ACTION** Disapproved – October 2016

**COMMENTS** This project is for the reconstruction of 13 apartment buildings, demolition of 1 building and new exterior finishes on the Community Building. There will be 100 total units. The project was disapproved for the following reasons:

1. There are no details for accessible parking.
2. The accessible kitchens do not have enough shelving at acceptable reach ranges.

The deficiencies have been corrected and the project is compliant.

**RECOMMENDATION** Approved

**SUBMISSION NUMBER** 17015

**OWNER** DNREC

**PROJECT** 97 Commerce Way Fit-out  
Dover

**DESIGNED BY** Becker Morgan

**CONTACT PERSON** Ann Camper

**PREVIOUS ACTION** None

**COMMENTS** This project is for the fit-out of offices for DNREC. They will occupy 12,000sf on the first floor and 2,800 sf on the second floor. There is elevator access. There are two gang toilet rooms on the first floor for each men and women. Neither are compliant in that they do not include a lavatory in the accessible stall. The second floor restrooms are also not compliant. They have proposed to make one toilet room for each men and women compliant on the first floor with appropriate signage directing people to the accessible room as needed. Since there are limited offices on the second floor they would like to do the same; directing people to the restrooms on the first floor.

**RECOMMENDATION** Approved with the following comment:

1. Signage must be provided at all non-accessible restrooms directing people to the accessible facilities.